

Martel, Sandra, Chief Operations Officer, JCCBI



TRANSPORTATION EXPENSE REPORT

Date	Description:	Total cost:
2016-04-28	Business meeting - Advisory Committee - Mobility Montréal	\$29,09

TOTAL:		\$29,09
---------------	--	----------------



DETAILED REPORT OF TRAVEL EXPENSES

For:	Sandra Martel
Description:	Business meeting
Date:	10 mars 2016
Individual(s) present:	6 JCCBI employees
Location:	Longueuil, QC
TOTAL:	\$113,68

For:	Sandra Martel
Description:	Business meeting
Date:	22 mars 2016
Individual(s) present:	4 JCCBI employees
Location:	Longueuil, QC
TOTAL:	\$110,01

For:	Sandra Martel
Description:	Business meeting - Preparation of personal and team goals
Date:	21 avril 2016
Individual(s) present:	2 JCCBI employees
Location:	Longueuil, QC
TOTAL:	\$24,45

TOTAL:	\$248,14
---------------	-----------------



DETAILED REPORT OF HOSPITALITY EXPENSES

For:	Sandra Martel
Description:	Annual AQTr conference
Date(s):	April 11, 2016 to April 13, 2016
Destination:	Québec City, QC
Airfare:	\$0,00
Other transportation:	\$30,13
Lodging:	\$248,72
Meals and misc. expenses:	\$34,60
Other:	
TOTAL:	\$313,45

TOTAL:	\$313,45
---------------	-----------------

The expenses were recorded on the date they were received.